

Ross Shaw Sterling Aviation Early College High School 11625 Martindale Rd. Houston, TX 77048 713-991-0510 (office) | 713-991-8111 (fax)

## Benchmark 1: School Design 1.8 ECHS Staff

Date	Agenda Items	Attendees
June 2023	Preparing for Summer Bridge	Rashunda Endsley
	<ul> <li>Decide on a date and format (virtual or in-</li> </ul>	Rosario Maldonado
	person)	Mary Rodriguez
		LaQuisha Wilson
July 2023	<ul> <li>Planning for Summer Bridge</li> </ul>	Rashunda Endsley
	<ul><li>What will we cover?</li></ul>	Rosario Maldonado
	Who will cover what?	Mary Rodriguez
	HCC Swag	LaQuisha Wilson
August 2023	<ul> <li>Finalizing Fall 2023 courses and student</li> </ul>	Rashunda Endsley
	schedules	Rosario Maldonado
		Erica Perez
August 2023	<ul> <li>Sterling Crosswalk Confirmation</li> </ul>	Rashunda Endsley
		Mark Speier
		LaQuisha Wilson
October 2023	<ul> <li>Spring 2024 course requests</li> </ul>	Rashunda Endsley
		Rosario Maldonado
		Erica Perez
		Mary Rodriguez
October 2023	<ul> <li>Medical Office Graduates meeting</li> </ul>	Rashunda Endsley
		Rosario Maldonado
November 2023	<ul> <li>CCMR Post-Secondary-Program Planning</li> </ul>	Rashunda Endsley
		LaQuisha Wilson
November 2023	<ul> <li>Sterling ECHS Designation Application</li> </ul>	Rashunda Endsley
		Mark Speier
December 2023	<ul> <li>Fall 2023 grades-determining who needs SLIP</li> </ul>	Rashunda Endsley
	sessions	Rosario Maldonado
	<ul> <li>Finalizing Spring 2024 courses and student</li> </ul>	Erica Perez
	schedules	Mary Rodriguez
January 2024		